

MEETING MINUTES

PEQUANNOCK RIVER BASIN REGIONAL SEWERAGE AUTHORITY

January 20, 2010

Minutes of the regular meeting of the **Pequannock River Basin Regional Sewerage Authority** held on January 20, 2010 in the Conference Room at the Butler Municipal Building, One Ace Road, Butler, New Jersey. Chairman Voorman called the meeting to order at approximately 7:30 p.m.

ROLL CALL

On roll call:

PRESENT : Chairman Voorman, Commissioners Howard, Lampmann, Metcalfe and Verdonik

ABSENT : Commissioner Gall

ALSO PRESENT : Christopher H. Falcon, Esq., Maraziti, Falcon & Healey; and Daniel D. Kelly, P.E., Kelly Engineering

OPEN PUBLIC MEETING STATEMENT

Chairman Voorman introduced the "Open Public Meeting Statement" indicating that adequate notice of the Authority's regular meeting had been publicized in accordance with law by posting notice on the bulletin board at the Butler Municipal Building, providing notice to the municipal clerks of Bloomingdale, Butler, Kinnelon, and Riverdale, and by providing notice to the official newspapers of the Authority.

ADOPTION OF MINUTES

1. **Meeting Minutes: December 9, 2009 Regular Meeting**

Vice Chairman Verdonik moved acceptance of the minutes December 9, 2009 regular meeting.

Commissioner Lampmann seconded the motion which passed on the following roll call vote:

AYES : Chairman Voorman, Commissioners Lampmann, Metcalfe and Verdonik

NAYS : None

ABSENT : Commissioner Gall

ABSTAIN : Commissioner Howard

OPERATIONAL REPORT

1. System Operations

1.1 Flow Report

Referring to the draft Flow Report dated January 19, 2010 for the period ending December 31, 2009, Mr. Kelly noted that the monthly flows for December at 2.175 mgd increased by 0.678 mgd or 45% higher than the prior month flows due to the extreme wet weather and snow/snow melt conditions during the period.

The following reports were distributed to the Board for review:

- Flow Report for the period ending December 31, 2009
- Daily Flow Summary for December 2009
- Daily flow hydrograph for December 2009
- TBSA "Yearly Plant Operations Report" Table 4 for November 2009 and December 2009
- Draft Flow Report dated December 17, 2009 for the period ending November 2009
- Daily Flow Summary for November 2009

Referring to his analysis of the December 2009 TBSA Flow Report, Mr. Kelly noted that, with the wet weather conditions during December, the PRBRSA flow ratio is correctly running 0.54% higher than that budgeted for FY 2010 (33.98% actual versus 33.44% budgeted).

1.2 I/I Analysis Report

Mr. Kelly indicated that his office is finalizing the report on infiltration and inflow conditions monitored by the Authority's four permanent monitors over the last 5 years. He explained that the analysis reviews the annual, monthly, weekly, daily and hourly flow conditions to calculate the difference between maximum and minimum flows in each case, essentially the infiltration/inflow component along with the flow ratios. He advised that that report would be issued next month.

2. Boonton Avenue Interceptor

2.1 Sanitary Sewer Overflow

Referring to prior correspondence on the matter, Mr. Kelly noted that there was a sanitary sewer overflow on December 17th within the Authority's Boonton Avenue Interceptor. For the record, he advised that the Authority's State-licensed operator, Ed Becker reported the incident to the NJDEP Hotline. Inasmuch as that general area has experienced problems with root intrusion and with occasional overflows, Mr. Kelly further advised that additional work is being performed on those lines as discussed in greater detail below.

2.2 CCTV-Inspection

Related to the December 17th sanitary sewer overflow, Mr. Kelly explained that his office solicited prices for CCTV-inspection from three contractors and received responses from two, namely, Oswald Enterprises and Advanced Plumbing & Drain Cleaning. He said the low price was submitted by Advanced Plumbing at \$0.80 per linear foot for a total quoted price of \$1520 for 1900 feet of 8-inch diameter sewer line to be inspected. He said that work is well under the bid threshold, and given the problems in that reach of line, reported that the contractor was retained to conduct the inspections. To formalize the award, Mr. Kelly requested the Authority's consideration and approval of a resolution awarding that contract.

Following discussion, Commissioner Lampmann moved approval of the following resolution (**Resolution No. R-10-1-1**):

RESOLUTION AWARDING CONTRACT FOR CCTV-INSPECTION AND DIGITAL VIDEO RECORDING OF EIGHT-INCH SEWER LINES WITHIN THE BOROUGH OF BUTLER TO AAA ADVANCED PLUMBING & DRAIN CLEANING

WHEREAS, the Pequannock River Basin Regional Sewerage Authority (the "Authority") requires CCTV-inspection and digital video recording of its eight-inch sewer lines within the Borough of Butler; and

WHEREAS, the Authority solicited pricing from AAA Advanced Plumbing & Drain Cleaning on December 17, 2009 for the work described in the solicitation; and

WHEREAS, AAA Advanced Plumbing & Drain Cleaning advised via its faxed response on December 17, 2009 that the cost of the work would be \$0.80 per LF for a total price of \$1,520.00; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. does not require public bidding in this situation because the contract would not exceed the bid threshold amount of \$21,000 for the contract year; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. does not require that the Authority solicit at least two competitive quotations, as the agreed-on amount does not exceed 15% of the bid threshold, or \$3,150;

NOW, THEREFORE, BE IT RESOLVED by the Pequannock River Basin Regional Sewerage Authority in the Counties of Morris and Passaic in the State of New Jersey on this 20th day of January, 2010 as follows:

1. The Chairman is authorized and directed to sign an agreement in a form approved by the Authority Attorney providing for CCTV-inspection and digital video recording of its eight-inch sewer lines within the Borough of Butler.
2. The Chairman and Treasurer are authorized to approve vouchers for payment of traffic control services to the Borough of Butler.
3. This Resolution shall take effect as provided by law.

Commissioner Metcalfe seconded the motion which passed unanimously on the following roll call vote:

AYES	:	Chairman Voorman, Commissioners Howard, Lampmann, Metcalfe and Verdonik
NAYS	:	None
ABSENT	:	Commissioner Gall
ABSTAIN	:	None

2.3 Emergency Repairs and Replacement

As a result of the CCTV-inspection performed thus far by Advanced Plumbing & Drain Cleaning, Mr. Kelly advised that several problem areas have been identified, primarily in the easement and Brook Street right-of-way areas. He reviewed the nature of those conditions which were described to the contractors as follows:

- The first is within an easement where an estimated 2 feet of vitrified pipe is completely missing. The line at that point is approximately 6 feet deep located within a paved driveway easement area.
- The second section involves a small length of severely cracked pipe estimated to be 5 to 6 feet long within Brook Street.

- The third area also within Brook Street is a short (approx. 1 foot) section where apparently the crown of the pipe collapsed years ago and was repaired with a concrete cap.

In all three cases the contractor reports that the line has a full diameter opening and therefore can be accessed for trenchless sectional repair. Any police traffic control (Boonton Avenue only), if required, would be paid directly by the Authority although National Water Main would need to contract directly with Butler for the work.

Given the imminent danger of collapse of these lines and the resulting environmental and physical damage and along with potential risks to public health and safety, Mr. Kelly recommended award of the contracts to John Fogg Excavating and to National Water Main Company for sewer main repair and/or replacement.

As to the nature of the work, Mr. Kelly explained that it would be defined on review of the inspection videos and related inspection logs but generally would involve repair and/or replacement of small sections of these lines. He explained that National Water Mains contract involves a “no dig” technology, working within the pipe to install what are known as segmental liners, essentially short (approximately 6 to 8 feet) sections of liner to repair broken or damaged pipe wherever that is possible. No bypass pumping will be required to complete the liner repairs. He noted that there are risks in performing this type of work depending on the condition of the lines and, therefore, use of the segmental liner installation will be subject to review of the actual conditions based on the inspection videos.

The work of John Fogg Excavating, Mr. Kelly advised, would involve traditional trenching methods to expose the damaged pipe sections for repair and/or replacement with bypass pumping of the system flows.

In discussing the areas where the work will be performed, Commissioner Lampmann and Vice Chairman Verdonik advised that the areas in question may prove to be problematic for traditional trenching. Vice Chairman Verdonik noted that the line in the lower section is actually within the sidewalk area adjacent to a relatively steep slope and therefore would be difficult to access. Commissioner Lampmann also noted that the work would be within the Morris County right-of-way and therefore would require County approval before any type of trenching work of Boonton Avenue is performed.

Following further discussion, Vice Chairman Verdonik moved approval of the following resolution (**Resolution No. R-10-1-2**):

**RESOLUTION AUTHORIZING EMERGENCY CONTRACTS FOR THE REPAIR OF
DAMAGED/COMPROMISED SEWERAGE FACILITIES**

WHEREAS, N.J.S.A. 40A:11-6 authorizes the award of contracts where emergency circumstances dictate the need for immediate action to prevent harm to the public health, safety and welfare; and

WHEREAS, the Authority Consulting Engineer, Daniel D. Kelly, P.E., has reported to the Authority the existence of three or more sections of the Boonton Avenue Interceptor which are in imminent danger of collapse; and

WHEREAS, the Authority has obtained quotations from National Water Main, Inc. for trenchless repair work and John Fogg Excavating, Inc. for repair by means of excavation and trenching dependent upon which repair method is most appropriate under the circumstances; and

WHEREAS, it appears at the present time that the line repairs will involve three to six eight foot sections of eight inch diameter sewer line; and

WHEREAS, the Authority is satisfied that an emergency exists requiring the authorization of contracts to remedy the situation as provided by law.

NOW, THEREFORE, BE IT RESOLVED by the Pequannock River Basin Regional Sewerage Authority in the Counties of Morris and Passaic in the State of New Jersey on this 20th day of January, 2010 as follows:

1. The Chairman is authorized to execute a contract in a form approved by the Authority Attorney for the performance of emergency services to repair the damaged sewer lines on the following basis:
 - a. National Water Main, Inc. – in accordance with proposal of even date not to exceed \$9,500.00
 - b. John Fogg Excavating, Inc. – in accordance with proposal of even date not to exceed \$12,500.00
2. The aforesaid contracts shall contain a provision that the respective contractors shall be assigned to the portion of the work based upon the determination of the Consulting Engineer as to the repair approach best suited to the particular situation.
3. This Resolution shall take effect immediately.

Commissioner Lampmann seconded the motion which passed unanimously on the following roll call vote:

AYES	:	Chairman Voorman, Commissioners Howard, Lampmann, Metcalfe and Verdonik
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NAYS	:	None
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ABSENT : Commissioner Gall

ABSTAIN : None

3. Temporary Flow Monitoring Program

As described in considerable detail by his letters of January 8, 2010 to the Boroughs of Bloomingdale and Butler, Mr. Kelly outlined the nature and extent of the proposed flow monitoring program. He distributed copies of the ADS bid proposal with notes on the bid prices as submitted for three proposals as follows:

Proposal 6-A: Temporary flow monitoring – 8 meters (4 meters in Bloomingdale and 4 meters in Butler) over 6 months

Proposal 6-B: Temporary flow monitoring – 8 meters (4 meters in Bloomingdale and 4 meters in Butler) over 3 months

Proposal 6-C: Temporary flow monitoring in Macopin Road and at Treetop Apartments, both in Bloomingdale, over 3 months with 2 meters

Mr. Kelly advised that following his negotiations with ADS, the firm agreed to reduce the pricing substantially by decreasing the unit price for Item No. 1 for the installation of the flow meters from \$1950/unit to \$1000/unit. He advised that that reduced Proposal 6-A and 6-B by \$7600 and reduced Proposal 6-C by \$1900.

Mr. Kelly reviewed the proposed temporary monitoring program in detail and recommended award to ADS LLC based on the prices quoted for Proposal 6-A for the 6 month monitoring program and for Proposal 6-C for the 3 month program, the latter subject to funding by the municipalities.

There was extensive discussion on the need for the flow monitoring program including the advantages of utilizing a 6 month monitoring periods to capture low flow as well as high flow period over that duration.

As to Proposal 6-C, there was extensive discussion on the need to monitor flows within the Bloomingdale system prior to entering the Butler system. Mr. Kelly explained, however, that that work would be the towns' responsibility noting that the resolution would award the work to ADS with the condition that the expense would be funded by one or both towns.

Commissioner Lampmann explained that Bloomingdale bills both apartment complexes, that is, Treetop Apartments and Waterfall Village and the other residential properties along Macopin Road in Bloomingdale which flows are connected to the Butler system yet Butler does not bill or receive any credits from Bloomingdale for service to the apartment complexes. On the other hand, Mr. Kelly explained that the flows from Camp Vacamas in

West Milford and from approximately 12 or 15 residential connections tied into Bloomingdale's 12-inch diameter line within Macopin Road are estimated for billing purposes. He explained that the Authority's monthly flow reports account for a sub-flow which has been estimated at 60,000 gallons per day for those flow contributions. Mr. Lampmann advised that the contract between Bloomingdale and Butler requires that Bloomingdale provide water consumption data for billing purposes. He and Mr. Kelly said that that information had been provided by Bloomingdale years ago but is no longer.

As to the apartment complexes, Commissioner Lampmann reported that the Borough of Butler now performs the billing for customers in Bloomingdale and therefore does have the billing information available for the properties served in Bloomingdale.

There was general agreement that it would be appropriate to conduct the flow monitoring at both locations per Proposal 6-C yet there would need to be commitments from one or both towns to fund that work. Commissioner Lampmann said that he would discuss it further with Bloomingdale Borough Administrator Ted Ehrenburg to determine the town's willingness to participate in that cost. Mr. Falcon explained that the resolution awards the contract work for that portion under Proposal 6-C subject to formal commitments by one or both towns to pay for the work. Commissioner Lampmann also suggested that it may be advisable to defer the work until early May so that the flows would be recorded with and without the increased summer population and related flows at Camp Vacamas itself which apparently begins camp activities in late June.

Following further discussion, Commissioner Metcalfe moved approval of the following resolution (**Resolution No. R-10-1-3**):

**RESOLUTION TO AWARD CONTRACT
FOR TEMPORARY SEWAGE FLOW MONITORING**

WHEREAS, the Authority desires to award a contract for temporary metering services in connection with the operation of the Authority's wastewater system; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.) provides at N.J.S.A. 40A: 11-5 (gg) that a contract for the operation of a component part of a wastewater treatment system can be awarded without competitive bidding; and

WHEREAS, a wastewater treatment system is defined at N.J.S.A. 40A: 11-15 (19) to include equipment operated in connection with the collection of wastewater; and

WHEREAS, the Authority has received and reviewed the proposal of ADS, LLC for Contract No. OM-6 as more particularly set forth in "Contract Documents. Contract OM-6 Temporary Flow Monitoring Services" dated January, 2010; and

WHEREAS, the Authority has reviewed the analysis prepared by Daniel D. Kelly, P.E. concerning the same and is satisfied that the proposal is in the best interest of the Authority; and

NOW, THEREFORE, BE IT RESOLVED by the Pequannock River Basin Regional Sewerage Authority in the Counties of Morris and Passaic in the State of New Jersey on this 20th day of January, 2010, as follows:

1. A. Proposal 6-A
The rental, operation and maintenance of eight temporary flow meters for a period of six months commencing on or about March 1, 2010; and
- B. Proposal 6-C
The provision of two additional meters to be located in the Borough of Bloomingdale to monitor flows entering the Butler sewerage system to be carried out for a period of three months.

Proposal 6-C is awarded subject to receipt of copies of duly adopted resolutions by the Governing Bodies of Bloomingdale and Butler within 60 days of the date hereof, each committing to pay a pro rata share of the cost of Proposal 6-C with the performance of Proposal 6-C by ADS, LLC to commence within one month of a Notice to Proceed from the Authority.

2. The Authority hereby authorizes the performance of the above temporary metering services at a cost respectively of \$51,588.80 for Proposal 6-A and \$8,440.04 for Proposal 6-C.
3. The Chairman is authorized and directed to execute the aforesaid agreement on behalf of the Authority.
4. This Resolution shall take effect as provided by law.

Commissioner Lampmann seconded the motion which passed unanimously on the following roll call vote:

AYES : Chairman Voorman, Commissioners Howard, Lampmann, Metcalfe and Verdonik

NAYS : None

ABSENT : Commissioner Gall

ABSTAIN : None

4. TBSA Activities

Vice Chairman Verdonik and Chairman Voorman advised that the ultraviolet project as well as the incinerator construction projects are currently underway. They further advised that while there are ongoing discussions on a separate project for the “headworks”, that is, the

influent facilities such as bar screens, grit chamber, trash racks, etc., that work is not scheduled for implementation at the present time.

Mr. Kelly advised that the Black & Veatch Master Plan report for the proposed TBSA wastewater treatment plant improvement project was received earlier in the day. He also reported that the report was accompanied by a letter from Mr. Bongiovanni providing additional information on cost allocations related to the plant expansion phase of the project. He reported that the range of capital costs is between \$21,000,000 and \$70,000,000.

5. TWA Application and Connection Permits

No change in status on these matters.

FINANCIAL REPORT

1. Treasurer's Report

1.1. November 30, 2009 Treasurer's Report

Commissioner Lampmann moved acceptance of the Treasurer's Report for the period ending November 30, 2009. That motion was seconded by Vice Chairman Verdonik which passed unanimously on the following roll call vote:

AYES	:	Chairman Voorman, Commissioners Howard, Lampmann, Metcalfe and Verdonik
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NAYS	:	None
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ABSENT	:	Commissioner Gall
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ABSTAIN	:	None
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1.2. December 31, 2009 Treasurer's Report

Vice Chairman Verdonik moved acceptance of the Treasurer's Report for the period ending December 31, 2009. That motion was seconded by Commissioner Howard and passed unanimously on the following roll call vote:

AYES	:	Chairman Voorman, Commissioners Howard, Lampmann, Metcalfe and Verdonik
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NAYS	:	None
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ABSENT : Commissioner Gall

ABSTAIN : None

2. Annual Budget: FY 2010

For the record, Mr. Kelly advised that the Authority issued the Revised Annual Charge Certifications to the municipalities on December 30, 2009. He noted that those Certifications modified the current year (FY 2010) billing to account for the adjustments in the operation and maintenance portion of the Annual Charge based on actual flows for the prior year (FY 2009).

2.1. DLGS Final Budget Approval

Also for the record, Mr. Kelly advised that the Authority has not as yet received final approval from the Department of Community Affairs, Division of Local Government Services on the FY 2010 Annual Budget as adopted by the Authority at its October meeting. He noted that his office will contact the Division to determine why there is in a delay in their approval process.

2.2 Audit:FY 2009

For the record as well, Mr. Kelly advised that a draft letter to TBSA has been prepared and will be submitted to Mr. Bongiovanni to reconcile longstanding differences on one aspect of the audit confirmation letter essentially related to the debt service credits payable annually from TBSA to PRBRSA.

Mr. Kelly also advised that the draft audit report is scheduled to be submitted shortly.

Mr. Kelly distributed a draft of his calculation of the unrestricted, unreserved, undesignated Net Assets available to be applied as Revenues. He noted that the analysis will need to be updated on the availability of the draft FY 2009 audit but is presently based on figures from the audit of FY 2008. Related to that he noted that Chairman Voorman pointed out that the Capital Reserve Fund is actually \$300,000 higher than shown – it is presently at \$550,000 which would bring the bottom line Net Assets available to be applied as Revenues (essentially, surplus) to approximately \$1,300,000. There was considerable discussion on the application of those funds and the need to retain sufficient reserves on hand. Vice Chairman Verdonik made the point that it is prudent to retain such reserves particularly given the extraordinary annual cost increases projected by TBSA for debt service and operation and maintenance expenses that will soon be loaded into the Annual Charges payable by PRBRSA. He explained that next year the ultraviolet project debt service as well as the incinerator debt service will be fully loaded into the TBSA billings and that it is

appropriate, in fact necessary, to maintain sufficient reserves to offset what would otherwise be extraordinary rate increases passed on to the towns. Commissioner Howard recounted a similar discussion that he had had years ago in his capacity as a Member of the Bloomingdale Board of Education yet agreed with Vice Chairman Verdonik's broader point that it is appropriate to retain reserves to the extent that they are applied to specific projects in the foreseeable future.

UNFINISHED BUSINESS

1. Riverdale Membership

Mr. Falcon reported that he has heard nothing from Riverdale's attorney or the Borough itself on Riverdale's request for membership on the PRBRSA.

NEW BUSINESS

1. LFB Local Finance Board Citizen Service Act

Mr. Falcon briefed the Board on his review of the LFB Citizen Service Act. He noted that among other things it provides that a commissioner can be removed from the Authority for excess "unexcused" absences. Chairman Voorman noted that there was considerable discussion on that point at the Two Bridges meeting as to the meaning of "unexcused" absences. Mr. Falcon agreed that the notion is vague at best. He went on to explain that his office was in contact with the Local Finance Board just that afternoon on the responsibility, in this case of the Authority, to act to vacate a position in such instances. He said the representative there reversed his opinion from earlier in the day to confirm that it is not the Authority's responsibility to take such action but that of the respective municipality which made the appointment in the first instance. Discussion centered on the unique situation where PRBRSA has made appointments to the Two Bridges Sewerage Authority which Mr. Falcon said would likely mean that PRBRSA would be responsible in that particular case for taking action on the vacancy under the new law.

2. AEA Utility Management Conference

Mr. Kelly asked if any of the Commissioners planned to attend the Association of Environmental Authority's Utility Management Conference on March 9th and 10th that they advise his office to make the necessary arrangements.

PAYMENT OF BILLS

1. Operating Request for Payment No. 274 (December)

The following bills as listed on Operating Request for Payment No. 274 were presented for approval:

Operating Request for Payment No. 274

The following bills have been reviewed and are recommended for approval for payment at the **January 20, 2010** meeting of the Authority from the Operating Account (Wachovia Bank Account 1425985).

	<u>PRBRSA</u>	<u>VOUCHER</u>	<u>VOUCHER</u>	<u>PAYMENT</u>	
	<u>ACCT. NO.</u>	<u>NO.</u>	<u>DATE</u>	<u>AMOUNT</u>	<u>CHECK PAYABLE TO</u>
1)	33.01	OP-10-1-1	11/28/08	\$ 2,240.00	Borough of Butler
2)	24.05	OP-10-1-2	3/14/08	\$ 250.00	Borough of Butler
3)	24.05	OP-10-1-3	3/14/08	\$ 250.00	Borough of Butler
4)	33.03	OP-10-1-4	1/11/10	\$ 29.76	Verizon
5)	33.03	OP-10-1-5	1/11/10	\$ 29.52	Verizon
6)	33.03	OP-10-1-6	1/11/10	\$ 27.02	Verizon
7)	33.03	OP-10-1-7	1/11/10	\$ 29.52	Verizon
8)	33.03	OP-10-1-8	1/11/10	\$ 29.52	Verizon
9)	33.03	OP-10-1-9	1/11/10	\$ 29.52	Verizon
10)	22.01	OP-10-1-10	1/12/10	\$ 1,941.00	Maraziti, Falcon & Healey
11)	22.03	OP-10-1-11	1/8/10	\$ 10,400.00	Kelly Engineering
12)	32.02	OP-10-1-12	12/14/09	\$ 3,387.95	Kelly Engineering
13)	32.02	OP-10-1-13	1/12/10	\$ 5,422.09	Kelly Engineering
14)	33.03	OP-10-1-14	12/28/09	\$ 3.25	JCP&L
15)	33.03	OP-10-1-15	12/9/09	\$ 17.96	Borough of Butler-Electric
16)	33.03	OP-10-1-16	12/30/09	\$ 17.96	Borough of Butler-Electric
17)	24.07	OP-10-1-17	12/12/09	\$ 31.25	North Jersey Media Group
18)	33.01	OP-10-1-18	11/30/09	\$ 2,320.00	ADS LLC
19)	33.14	OP-10-1-19	1/13/10	\$ 1,104.00	ADS LLC
20)	24.04	OP-10-1-20	1/5/10	\$ 647.52	The TAB Group
21)	24.04	OP-10-1-21	12/21/09	\$ 41.40	The TAB Group
22)	26.04	OP-10-1-22	1/12/10	\$ 945.00	US Bank
23)	26.04	OP-10-1-23	1/12/10	\$ 2,317.50	US Bank
24)	*	OP-10-1-24	1/15/10	\$ 606,376.00	Pequannock, Lincoln Park & Fairfield Sewerage Authority
25)	33.03	OP-10-1-25	11/30/09	\$ 1,000.00	Riverdale Police
26)	33.03	OP-10-1-26	1/11/10	\$ 27.02	Verizon
TOTAL:				<u>\$ 638,914.76</u>	

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*27.00	\$ 50,124.00	Admin
13.00	\$ 219,178.00	D/S
35.00	\$ 545,581.00	User Charge
Less:	\$ (55,026.00)	Prior Year Adj.
Less:	<u>\$ (153,481.00)</u>	Debt Service Credit
	<u>\$ 606,376.00</u>	

Commissioner Lampmann moved approval of the bills as presented. Vice Chairman Verdonik seconded the motion which passed unanimously on the following roll call vote:

AYES : Chairman Voorman, Commissioners Howard, Lampmann, Metcalfe and Verdonik

NAYS : None

ABSENT : Commissioner Gall

ABSTAIN : None

OPEN MEETING FOR PUBLIC COMMENT

There being no members of the public present, Chairman Voorman indicated that there would be no need to open the meeting for public comment.

ADJOURNMENT

At approximately 8:55 pm, Commissioner Howard moved for adjournment. Commissioner Metcalfe seconded the motion which passed unanimously on voice vote.

At approximately 8:55 pm, the meeting was adjourned.

Respectfully submitted,

Daniel D. Kelly, P.E.
Recording Secretary

Enclosure: Treasurer's Report for the period ending November 30, 2009
Treasurer's Report for the period ending December 31, 2009

DDK/ja (001)

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